

Effective Virtual Communication Skills / \$195

May 17, 2022

10AM-130PM CST (includes breaks)

Call or email to register ken@kenlodi.com / 323. 833. 9933

Thanks to technology, daily communication today is often “virtual”— taking place via digital and online scenarios. Virtual communication allows us to connect from decentralized, remote locations and have productive interactions, while saving time and money consumed by commutes and travel. But Virtual Communication requires new skills and protocols and, when done right, it can be as good as live.

We introduce a practical approach for communicating with remote teams so “virtual” becomes a collaborative, inclusive experience. Additionally, we share the steps for preparing and delivering professional meetings and presentations. We reveal the “production secrets” while improving your credibility and personal brand.

Learn more: [Virtual Communication Overview 2-minutes](#)

Course Overview

Preparation activities

Setting the stage

Engagement and participation

Facilitation and asking questions

Managing time and topic

Working in teams

Audio / video / technology protocols

Meeting summaries and next steps

This program provides you with the mindset and skillset required to communicate through a variety of digital mediums, focusing on targeting information while adapting to the realities of time and attention limitations.

Duration

3.5 hours

The Experience

- Instruction
- Live interactions
- Team exercises

Instructor

Ken Lodi is an accomplished author, coach and facilitator with over 25 years of experience in the leadership, training and professional development field. He has facilitated over 3,000 programs, encompassing workshops, interactive learning experiences and keynotes at organizations large and small, including the Federal Executive Board, LAPD, Disney, Northrup Grumman, Fidelity Investments, US Army Corps of Engineers. Ken has also worked as a behind the scenes coach to leaders in business, sports and entertainment. The author of *Tapping Potential*, *Front & Center* and *The Bamboo Principle*, Ken is passionate about discovering and teaching new ways for people to harness their innate talents and take them to the next level.

www.kenlodi.com / ken@kenlodi.com / 323. 833. 9933